



## Approved Minutes

### Regular City of Athol City Council Meeting

Held in the Council Room in City Hall

**Tuesday, December 3, 2024**

**6:00pm Regular Council Meeting**

Mayor Ruch called the meeting to order at 6:00 P.M.

**ROLL CALL:** Present: Mayor Ruch; Councilman McDaniel; Councilwoman Devine; Councilwoman Kramer; Councilwoman Porter; City Clerk/Treasurer-Lori Yarbrough; Public Works-Kevin Foster and Rand Wichman, City Planner. Not Present: Zach Jones, Attorney.

#### **REPORTS:**

**PUBLIC WORKS** - Kevin submitted a written report, council reviewed.

**PLANNER REPORT** – Rand submitted a written report, the recapped his report sharing highlights on Area of Impact; the status of Rocky's with the parking lot and design standards and a few inquiries he's received for possible small annexations.

#### **ACTION ITEMS:**

**1) APPROVAL OF THE November 19<sup>th</sup> REGULAR MEETING MINUTES:**

**Motion by Kramer, that we approve the last regular meeting minutes for the 19<sup>th</sup>, without amendments.**

**\*DISCUSSION** All in favor-none opposed. **Motion passed. ACTION ITEM**

**2) APPROVAL OF BILLS AS SUBMITTED: \*DISCUSSION- Motion by Kramer, that we approve paying the November/December bills as submitted without amendments.** All in favor-none opposed.

**Motion passed. ACTION ITEM**

**3) DISCUSSION/APPROVAL of Possible Change in City IT Vendors Staff to share a proposed new vendor.** Staff recommended to the council they be allowed to change IT services, there was a brief discussion and then the following motion was made: **Motion by McDaniel to approve changing the IT vendor to Sandpoint Computers.** \*DISCUSSION: Devine-yes; Kramer-yes; Porter-yes; McDaniel-yes. **Motion passed. ACTION ITEM**

**4) DISCUSSION/APPROVAL of Kootenai County Case# MIN23-0037** Rand reminded council they previously reviewed and approved this request about a year ago; but enough things have changed in their application that the county felt the city should take another look. The biggest change was the subdivision was previously going to be long lots running east and west; but that has changed now and they plan to make them run north and south; thus causing the access to a road to change. Rand shared this is far enough north and in light of the new changes in legislature regarding are of impact, he recommends the council just grant the waiver, there was a brief discussion then the following motion was made: **Motion by Devine to approve granting a waiver of the city's requirements with regards to the county MIN23-0037 Minor subdivision.**

**\*DISCUSSION: Kramer-yes; Porter-yes; McDaniel-yes; Devine-yes. Motion passed. ACTION ITEM**

**5) DISCUSSION/APPROVAL for Resolution to Transfer Unrestricted Fiscal Year 2024 Funds (Res#25-01 & Res#25-02) to Restricted/Assigned Funds. General Funds: Streets \$50,000, Equipment \$10,000, Legal \$13,000, Cemetery \$10,000, and Savings \$5,000. A total of \$88,000. And In the Water Fund: Equipment \$10,000, Savings \$5,000 and Future Water Capital Improvements \$20,000;**

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.*

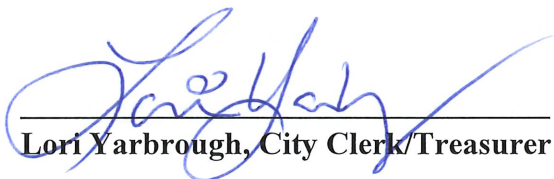
a total of \$35,000.00. Lori shared with the council the unaudited fiscal year end numbers for both the general and water funds. She briefly explained the balances and the reason for the recommended changes, there was a discussion that lead to council wanting to add an additional \$50,000 to the street fund improvements, then the following motion was made: **Motion by Kramer to approve Resolution #25-01 and Resolution #25-02 moving unrestricted funds from both the general fund and the water fund as just discussed with one amendment in crease the streets by \$100,000; General Fund transfers total \$138,000 and \$35,000 for Water Fund transfers.** \*DISCUSSION Roll Call: Devine-yes; Porter-yes; Kramer-yes; McDaniel-yes. Motion passed. **ACTION ITEM**

**ANNOUNCEMENTS** **City Councilwoman Kramer** wanted to ask if we can discuss the Fire and EMS Impact fees again; the city attorney asked if he can take a look at the agreements and he will then work with Lori to get it on a future agenda. **Councilwoman Porter** asked how the council felt about her request to get city business cards; after a brief discussion and a reminder that when speaking outside of a council meeting, they are speaking as an individual; the council agreed that she can have city business cards. / **Mayor- none. / Staff – Lori 1)** The city Christmas party is Friday Dec 20<sup>th</sup> at Radicci in Hayden, rsvp with the girls, bring a bottle to swap if you wish. 2) Tree Lighting recapped- there was a great attendance, and everyone seemed to really enjoy themselves. 3) Cocoa and Cookies with Santa, by the Ladies Auxiliary will be this Saturday 7<sup>th</sup> from 1pm to 3pm. Kevin – nothing.

**Public Comments:** Kim Garrett (30750 N Alice Ct.)- asked if the sign entering Northern Meadows with the spray paint on it can get replaced or cleaned. Kevin shared he had bought a new sign, just hadn't had a chance to get it replaced.

**ADJOURNMENT at 6:46pm**

**ATTEST:**

  
Lori Yarbrough, City Clerk/Treasurer

  
Steven Ruch, Mayor

Approved at Council on 12/17/2024